Unit 9 Assignment Part I

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This category process makes sure that the requirements of the project are being met, and the instructions are being followed. Monitoring the communication of a project helps make sure that the plan is being followed and developed right. Some examples of monitoring communications in a project are “satisfaction surveys, collecting lessons learned, observation of the team, reviewing issue log data”. (Shoaib, 2020)

Designing a Website, I will monitor communication by observing the team, and review feedback and responses from the employees. I will monitor my team, and engage with them to be aware of how they work and how they handle day-to-day tasks, and assignments that are given to them. I will also monitor how they interact with one another, whether it’s face-to-face or email. The other thing I will do is listen to their feedback and give them a voice and say so about certain areas of the project, doing this will monitor the employees’ thoughts and comments. We will even organize focus groups, so that we talk about how we will overcome something or plan out our next set of tasks.

Monitoring and controlling the quality of the project will require you to continuously check and review the status of the project. While checking and reviewing the project you will check the proceeds, and evaluate positive or negative potentials, and change things that need to be changed during the process. While in this process you will need to keep up with the schedule and keep to the budget, and make sure you manage the potential risk. While monitoring and controlling quality for my project I will make sure that we keep up with and keep checking the guidelines we made for the website designing process, to keep up with the quality. Another thing is keeping a report of what risk we could run into potential risk that will affect our project, and then work around that risk to stop it or control it. Monitoring and Controlling risk are keeping track and identifying the risk, because the risk can affect the process and the effectiveness of the current step of the project. While doing this process you need to make sure that you have the proper tools and follow the process and planning so it is limited that you run into risk, or when you run a risk, they can be handled responsibly. For monitoring and controlling risk for my project I will make sure that we are prepared to encounter risk so that way we can work around it, and handle it effectively. Another thing I would do is monitor the quality of the project and the effectiveness while in the developing state of the project.

References

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